

Franklin Gymsports Enrolment, Cancellation and Fee Policy- Competitive programmes

Purpose: The purpose of this policy is to ensure transparency and clarity in the process of setting and applying all fees for the Competitive programme. This policy is to be read in conjunction with the Competitive Handbook.

Membership Definitions

- **Club Fees** for the Competitive programme are determined by the Franklin Gymsports Committee in accordance with Clause 8.1 of the Franklin Gymsports Constitution. These fees may be reviewed and amended at any time.
- **Affiliation Fees:** Gymnastics New Zealand charges affiliation fees for all members on a quarterly basis. This fee is set annually by Gymnastics New Zealand and is incorporated into the total fees charged by Franklin Gymsports.
 - **Junior Members** (WAG Step 1-6, MAG Level 1-6, TRA & TUM all age groups): \$24 per quarter
 - **Senior Members** (WAG Step 7-Jnr Int, MAG Level 7-Int, T&T International): \$35 per quarter
- **Pro-Rata Fees:** New registrations commencing partway through a month will be charged a partial fee.
- All children and young people who are registered into the Competitive Programme will be considered members of Franklin Gymsports, and this policy will apply accordingly.

5.0 Fee Basis

- A. Fees are set by the Club Committee and Management of Franklin Gymsports in accordance with clause 8.1 of the Franklin Gymsports constitution. They may be reviewed and amended at any time. Tuition fees are normally set on an annual basis and payable in 12 equal instalments.
- B. For families with multiple children in the competitive programme, the highest tuition fee will be charged in full for one child, and a 10% discount will be applied to each additional sibling, provided all outstanding fees are paid on time.
- C. Gymnastics New Zealand (GNZ) charges affiliation fees quarterly for all competitive members. These fees are additional to tuition fees and are reviewed annually by GNZ.
- D. New members joining mid-way through will pay a reduced fee.

5.1 Term Basis & Public Holidays

- A. Competitive programme training follows school terms but may continue through school holidays. Breaks of 4-6 weeks may occur throughout the year depending on the programme.

Updated: 19/03/2025

Committee Sign off:

Review Date: 24/03/2027

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- B. Classes will not be held on Public Holidays unless otherwise advised.

5.2 Securing a Class Place

- A. A class placement is secured by full payment of all fees by the invoiced due date.
- B. Your payment covers your place in the programme.

5.3 Payment Terms & Late Payments

- A. Membership account statements are sent via email in the first week of each month.
- B. Invoices must be paid within 20 days of the invoice date.
- C. If a member is absent from class for two consecutive weeks without notice, their place may be offered to a waitlisted applicant.
- D. Franklin Gymsports reserves the right to deny access to classes if fees remain unpaid. The following steps will be taken:
- E. Franklin Gymsports will call and email the member twice using the contact details provided.

5.4 Payments

- A. 12 equal payments due on the 20th of each month (January-December). These are billed to you on the first day of the month with payment due on the 20th of each month
- B. Arrangements can be made for weekly payments, but it must be done so in writing to the management for approval.
- C. Failure to meet an agreed payment plan results in immediate termination of the arrangement, and the standard late payment policy (Section 4) will apply.

5.5 Resignation terms

- A. Written notice of resignation is to be given four weeks prior to finishing in the competitive programme. Tuition fees are payable, and any outstanding fees must be paid in full before the final day of training.
- B. If an athlete resigns fees remain payable unless exceptional extenuating circumstances are submitted and approved by the Competition Manager.
- C. Affiliation fees for the current quarter are payable during this time.

5.6 Competition Fees and Expenses

- A. Competition entry fees are not included in tuition and are charged separately. These fees are paid to the host club directly from Franklin Gymsports.
- B. Leotard hire fees for Junior levels are included in your monthly fees.
- C. A uniform bond payment of \$100 is payable to the club at the start of the season and is credited back to your account once uniforms are returned. The bond payment is not cash refunded, and leotards must be returned in a reasonable state.
- D. Competitive levy fees are built into your monthly fees, this helps to cover some of the additional expenses for judges and coaches across the competitive season. This fee is reviewed annually.
- E. This policy is subject to change at the discretion of Franklin Gymsports Management.

5.7 Payment Methods

- A. Monthly fees can be paid by:

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- B. Direct Credit (Internet Banking)
- C. EFTPOS
- D. Credit Card (subject to a 3% processing fee)
- E. Payments will be applied first to any outstanding tuition or affiliation fees before competition fees or any other charges.

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